



OPEN DOOR EXMOUTH

(A company limited by guarantee)

Report and Financial Statements

For the year ended

31st December 2018

Charity No: 1094599

Company No: 4543199

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OPEN DOOR EXMOUTH

Report of the Board of Trustees for the year ended 31st December 2018

Legal and Administrative Information

Status and Objects

The organisation is a charitable company limited by guarantee, number 4543199, incorporated on 24th September 2002 and registered as a charity, numbered 1094599, on 14th November 2002.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company, and is governed under its Articles of Association. Under those Articles, all the original Trustees/Directors retired at the first AGM and have submitted themselves for re-election. Thereafter one-third have retired by rotation each year.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

The objectives of the charity are a) to relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in Exmouth in the county of Devon and in such other parts of the United Kingdom or the world as the Trustees may from time to time see fit; and b) to advance education by such means as the Trustees may consider appropriate including by means of establishing and operating any educational establishment or establishments in the said location and in such other parts of the United Kingdom or the world as the Trustees from time to time think fit; and c) to demonstrate the Christian faith in accordance with the ethos statement appearing in the schedule hereto in the said location and in such parts of the United Kingdom or in the world as the Trustees may from time to time think fit.

Management Committee

Directors who served during the year:

Mr D Fulls – Chair	Mrs L Burgess
Mrs K Ranft	Mr P Chalkley
Mrs S Parnell	Mr M Cox (retired 10/09/2018)
Mr D Rees (appointed 10/09/2018)	
Mrs S Rees (appointed 10/09/2018)	

Secretary

Mrs S Parnell

Treasurer

Mrs L Burgess

Registered Office and Operation Address

Church Street, Exmouth, EX8 1PE

Independent Examiner

James Bick F.C.A.
Bick Accountants Ltd, Chartered Accountants
18A Littleham Road, Exmouth, EX8 2QG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

OPEN DOOR EXMOUTH

The Trustee Board presents its report and the independently examined financial statements for the year ended 31st December 2018.

Chairman's Report

Firstly, let me say a huge thank you to all those who have financially supported us this year. Going into 2018, we knew we had to find an additional £20,000 of funding, following the end of six years of funding from one of our long term supporters and we were also facing some increases in project running costs as the projects expanded to meet the need. As you'll see from this report, we were privileged to see an increase in all aspects of our fundraising in 2018, so to the grant providers who continued to support us, and to those who chose to support us for the first time, thank you; to the local churches who responded to our plea for help, thank you; to the individuals who continue to regularly support us, thank you; and to the local businesses who have chosen to fundraise for us over the year, thank you. Thank you all. Your generous support has enabled us to deliver all six projects this year, making a positive difference in our community and helping over 750 people in need.

From our Community Café, a safe, welcoming space for all, offering practical support and 1:1 advice and counselling to those in crisis; to our Nightshift team offering a listening ear and practical support to those who find themselves in need on a Saturday night; to our Men's Shed offering a space for all men, whether they want to learn or share practical skills or have a safe place to offload; the message is the same – we care, we want to help in whatever we can, and you're not alone. It's the same with our children and families work; our child contact centre providing a place for children to meet with their parents following relationship breakdown, ICE providing daily support to young people through The Hub and mentoring, and Haven filling the gap in mental health provision, providing groups where children and parents can find much-needed support, guidance and practical coping strategies. We relaunched ICE this year to stand for Inspire. Champion. Equip. And I think in many ways those three words can be applied to all six of our projects. Inspiring people with hope and purpose. Championing people, journeying with them, encouraging them to keep going. Equipping with information, signposting, opportunity.

We simply couldn't do this on our own. We have an incredible team of over 100 volunteers from our local community, people with a heart to make a difference, with a heart to inspire, champion and equip, and we hope that by volunteering with us, they find that they too are inspired, championed and equipped. We are also truly grateful for the support we have had from our local supermarkets, Tesco and Lidl donating their surplus food, helping keep costs down in the Café and Haven; Co-op fundraising for Haven throughout the year and raising an incredible £8,300, and M&S nominating us as their Charity of the Year, supporting us with food and fundraising. And finally, we recognise that we are one of many organisations in Exmouth seeking to make a difference in the community, and we very much appreciate working in partnership with East Devon District Council, the Assertive Homeless Outreach Team, Together Addiction Services, the Police, CCTV, the Local Action Group, Social Services, local schools, CAMHS, the Community Mental Health Team, the local Health and Wellbeing Board, our Community Larder and Glenorchy Work Club. A true community effort.

750 people helped in 2018. Over 100 children and their families supported. 1,100 hours of 1:1 advice and counselling provided to 289 people. 7,000 meals served, 765 given away for free to people in need, 2,800 visits to the Men's Shed. 10 amazing staff and 100 incredible volunteers who made it all happen.

As always, the end of the year was a particularly busy time of year for us as we balanced working with partner agencies to ensure that the homeless were accommodated in shelters over the cold Winter months, that families in crisis were supported through the school holidays with our Holiday Café, and as we prepared for our Christmas Day meal, providing a 3 course traditional Christmas dinner to 55 people who either didn't have anywhere to go on Christmas Day or anyone to spend it with. This Christmas we also ran a Reverse Advent Calendar for the first time, encouraging our supporters, rather than opting for a traditional advent calendar, to donate an item per day into a box to bring down to the Café on Christmas Eve, to be given out to those in need over Christmas and in the New Year. We could never have foreseen how popular the idea would be! It was utterly inspiring to have such overwhelming support from our community and was a joy to be able to distribute their donations.

One man came into our Community Café to request a Food Larder Voucher over Christmas. He was looking for work, hoping to find kitchen work over the Christmas period, but knew that he wouldn't be paid for at least a few weeks and he had his two boys coming to stay with him over the Christmas holidays so he needed some help to make sure he had enough food in. We of course issued the voucher, and then asked him if he had any money for a gift for the boys, to which he said 'No'. Just that day a member of our community had donated a brand new, boxed, Scalextric set so we took it out to him and asked if his boys would like it. He burst into tears and said he couldn't take it, to which we said, "It's yours if you'd like it, it's been donated for people who are going through a tough time, to help make things a bit easier at Christmas." He was overwhelmed and wouldn't stop saying thank you. It was an absolute privilege to be able to help.

This is community in action. Volunteering. Working Together. Giving what we can. Together, making a real difference. It is a privilege to be involved with Open Door, at the heart of the community, making a positive difference and helping those most in need. Thank you for being a part of it.

Daryl Fulls
Chair, Open Door Exmouth Trustee Board

Financial Review

The income generated for the year was £191,071. The expenditure for the year totalled £191,453. This resulted in a net loss for the year of £382.

Reserves

The reserves held at 31st December 2018 totalled £79,713, and this is broken down between Unrestricted funds of £68,253, and Restricted funds of £11,460.

Unrestricted reserves are made up of donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. These year-end reserves totalled £68,253.

Restricted reserves are made up of funds received for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs. These year-end reserves totalled £11,460, broken down as follows:

Youth Projects	£8,279	Men's Shed	£3,181
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The Trustees continue to monitor the level of reserves the charity holds. We aim to hold unrestricted funds to support 6 months running costs for core activities. These have been identified as £81,000.

Please refer to note 15 in the notes to the accounts for a detailed breakdown of the reserves and their movement for the year.

Project Reports

Child Contact Centre:

**“Thank you for everything you have all done for us.
Your service is a wonderful asset to our community”**

In 2018 we had the privilege of celebrating one family who came to us 6 years ago (an unusually long time) with many complicated needs on the part of all members of the family who have now moved on into the community. Seeing that child now having the possibility of a strong healthy relationship with her father, built on 6 years of stability is what thrills us and makes it all worthwhile.

Over the course of the year we supported 8 families, enabling 9 children, aged from 19 months to 10 years old, to spend quality time with the parent they no longer live with. Four families referred due to safeguarding reasons, two due to mental illness, one for addiction and one for domestic abuse. We had a further two referrals that we were unable to accept for safeguarding reasons.

The end of the year saw our three yearly reaccreditation from NACCC due. It takes a lot of preparation and paper work but we are glad to say we passed with flying colours. With the continued complications of families presenting to us we appreciate the NACCC support and protocols that protect our project. There is often a difficult line to tread especially when it comes to risk assessments and safeguarding. We were also successful in securing CAFCASS funding and have been able to replace some of our toys and add others, as well as renewing first aid training, and working through the required NACCC training for our volunteer team. We are truly grateful to our incredible volunteer team, who diligently complete the ongoing NACCC training programme, as well as provide invaluable support when it comes to leading sessions and supporting pre visit appointments.

It is a difficult time for Child Contact Centres with 40 centres throughout the country having closed in the last 18 months due to funding and staffing issues. This last year saw the Torquay supported centre close too so there is now only one other in our area, at Exeter. The impact on families needing their support is huge, and so we are more determined than ever to continue our work to ensure that local families in need get the support they need. We continue to work closely with other agencies working with our families, including social services, schools, CAFCASS, solicitors and children’s centres to make sure that referring agencies and families know about our service should they need us.

To our wonderful Child Contact Centre team, the agencies we work alongside, and all those who support us so we in turn can support families in need, whether it be for a matter of months or years, thank you all.

Community Café:

“To have joined you in January of this year has been and remains a real pleasure. It has put a spring in my step and a genuine sense of purpose to my life and giving something back. It gives me immense joy to work with very special, can do, will do, colleagues each week.”

2018 was a busy year at the Café! We regularly saw 80-100 people through our Café doors each day and across the year logged over 9,800 visits and served 7,000 meals, including 765 hot meals given away for free; to homeless people as part of our Hungry & Homeless Scheme, and to children from families in financial crisis during the school holidays as part of our Holiday Café Scheme. Our Holiday Café has really taken off in 2018, with referrals now being received from most of the local schools, CAB, East Devon District Council and the Children’s Centre. We are delighted to work in partnership with these local organisations, to ensure that the families most in need get this additional support.

Our support team at the Café are also busy, so where we have volunteer cover, we now extend our support work hours into the afternoon as well as the morning. In 2018, we had 741 client visits, providing over 1,100 hours of 1:1 support, advice and counselling to 289 people facing issues including homelessness or risk of, benefits and financial crisis, unemployment, mental illness, addiction and domestic abuse. In terms of practical support for the homeless, we provided 43 sleeping bags, 144 uses of our shower facilities, 122 laundry uses, our clothes bank was used 96 times, all of which were up on 2017. For those facing unemployment or financial crisis, we provided free telephone use on 272 occasions, to contact benefits agencies and utility companies, free computers access and support on 204 occasions, to search for jobs or housing. As well as the free takeaway food and 'help yourself' fruit and vegetable table we provided, thanks to the kind donations from Tesco, Lidl and Marks & Spencer, we also gave out 225 Food Larder vouchers for those in food crisis.

Being this busy presents its challenges, particularly in ensuring we have enough volunteers to cover all the necessary roles. Therefore, it is a joy when someone goes from needing our support to wanting to give back and volunteer. We were delighted to welcome two former homeless clients to volunteering roles in the kitchen. We provide full training and certificates of achievement, and of course references, should they be requested. In fact, both of these former clients have now moved into paid employment. Wonderful news, but now we have to find more volunteers!

Our volunteers are the lifeblood of our projects and we are truly grateful for each and every person who helps in the Café; our support team, counsellors and befrienders, our kitchen team, our café front of house team, those that help with food collections, those that help with our maintenance, those who have been with us for years and years and those who pop in to help us in emergencies – it truly is a team effort. It gives us great joy to hear feedback such as the quote above, to know that our volunteers really benefit from their time with us as well.

To all our incredible staff and volunteers, and to all those who visit the café and help make it the special place that it is – thank you. You are an inspiration to us all.

Haven:

"I wish I could come to Haven every day." (8 years old)

2018 has been a great year for Haven, supporting 58 children aged 8-17. We have run 44 mental health support group sessions across our primary and secondary groups. In addition, we launched a third support group in May 2018, specifically for young carers, as we found that several children in our primary and secondary groups were presenting with mental health problems but were also young carers so we felt it would be beneficial for them to have their own group for mutual, tailored support. Since launching that group, we have run 15 sessions for young carers.

Of the 58 children supported, we have seen significant progress in the emotional wellbeing of 33 of them, 24 have started to make progress and only 1 hasn't progressed due to lack of attendance. We have seen children's confidence levels improve, attitudes towards eating improve, and positive relationships forming among the group and also between children and their parents as understanding of mental health and coping strategies grows in both. Every session we provide games to boost self esteem, promote positive relationships and allow fun, play and laughter; cooking and eating together to boost life skills and normalise food for those that find this a struggle; art activities based on art therapy principles to allow children a safe and alternative way to express their feelings; and resources for the children to take away to add to their coping strategy toolkits, as well as an educational slot on an aspect of understanding mental health, to help educate, inform and empower. Over the past year we have covered: Stress, Worry, Fear, Anxiety, Hopes and Dreams, Relaxation, Joy, Anger, Keeping mentally healthy, Kindness, How helping others helps us, Sharing, School & Exam stress, a range of coping strategies and Self Care.

We have also been pleased to support over 40 parents through our monthly peer support group and this year launched an additional monthly drop-in advice café for parents and carers, responding to the need for specialist advice around Special Educational Needs. In the words of one of the parents:

“When asked to leave feedback it’s very often a case of balancing positives with ideas, recommendations or constructive criticism. Not today. Today I can only say positives, give praise and express how very, very grateful I am to the Haven team for the support, guidance, advice and time they have given not only to both my children but to me too.”

None of this would have been possible without our amazing staff and volunteer team who have brought such wisdom, knowledge and compassion to the project and to the children, young people and parents. Thank you all.

ICE Project:

**“I felt like you were the only person who cared about me,
that time you came to talk to me in The Hub when I was really sad.”**

The Hub is a very special place In a secondary school of over 2,600 students, it’s a daily safe space for those who are struggling to settle in, for those who are lonely, or for those who are having problems at school or at home. It’s a place to make new friends, to share problems with trusted adults, and to be encouraged and supported. The Hub is just one aspect of the ICE Project but it encapsulates the heart of ICE, to be a safe space and one that supports, encourages and equips.

In 2018, we rebranded our ICE Project with three key words that we felt summed up the heart of the project: Inspire. Champion. Equip. ICE has been operating in the school for nearly 25 years and over that time has evolved to best meet the needs of the school and the students. Today, our core activities, from The Hub to our 1:1 and group mentoring programme, supporting over 50 students facing issues including low self esteem, self harm, anxiety, anger issues, grief and bullying, to our programme of events including a Transition Day for 40 anxious Year 6 students to ease the move to secondary school, are all about inspiring, championing and equipping children and young people to reach their full potential.

As well as hosting a weekly CU and providing prayer support to the school, our team were also thrilled to welcome a Christian band, LZ7, to the school, delivering a lunchtime concert with a powerful message promoting positive self esteem to around 800 students, again supporting the project’s aim to inspire, champion and equip.

None of this would be possible without a fantastic team of staff, trainees, volunteers and supporters who are all deeply passionate about encouraging and equipping the children and young people of our town. On behalf of them all, thank you.

Men’s Shed:

“Men’s Shed has kept me going.”

2018 has been a very good year at the Men’s Shed where we have experienced many exciting and interesting developments. We have been consistent in the attendances averaging 55 to 60 per week; with 2800 attendances in 12 months. In our busiest week we had 89 through the doors! We get a steady stream of men making enquiries and of these about 50% start to attend.

It has been a busy year of responding to requests for making specific items. We have worked on 135 jobs, from building easily accessible planters for the residents of a local dementia nursing home, to making wooden Christmas trees for a school performance, to restoring a toy carousel from WW2!

The men have also been busy making items for sale to boost funds and we have attended various fairs during the year. At the Christmas market, we took over £700, which we gifted back to Open Door to help cover the costs of the Holiday Café scheme.

We are very fortunate to have a band of volunteers who have been brilliant in helping the project run smoothly, from those who are skilled craftsmen in woodturning, scroll saw, and other woodwork specialisms, through to those who help maintain equipment, to those who befriend. We have also been very blessed with donations of tools and supplies which have consistently come in over the year. We occasionally find some real treasures amongst the items.

For over a year we have been very conscious that we have limited space especially on a Tuesday, and it has not been possible to make a concerted effort to publicise to enable more men to benefit from the project. We therefore decided to apply for planning permission to extend the size of the workshop by approximately 60% and to apply for flexibility in our opening hours, so that we could run one off evening and weekend sessions as well. We are delighted to say that we were granted planning permission with unanimous support from our local council and building will commence in Spring 2019.

We had one man join us who retired to the area with his wife but shortly after moving, his wife sadly passed away. He came to Men's Shed to get himself out of the house and has made friends, reignited a passion for woodwork, and attends up to 3 times a week. In his words, it has 'kept him going'. When you walk into Men's Shed, you see what a life giving place it is. There is such a strong sense of camaraderie, of genuine friendship. There is real sense of pride and purpose in learning, sharing and improving skills; in working on projects for the community; and in raising funds enabling them to give back to the projects. To those that support the project, to those that volunteer and to those that come along, thank you all for making Men's Shed the special place that it is.

Nightshift:

"I love every part of it!

From giving out tea and biscuits, to walking the streets and praying, to chatting to the doormen, to helping those who have celebrated New Years too much!"

This quote comes from an inspirational volunteer, who as of December 2018, had been volunteering with Nightshift for 11 years! 11 years of walking the streets of Exmouth on a Saturday night, to be there in case anyone finds themselves in need, from giving out hot drinks, biscuits and sleeping bags to the homeless, to helping those who have had too much to drink safely sober up and making sure they get home safely, to lending a listening ear to anyone in need of emotional support. Come rain, come shine, our volunteers will be out on a Saturday night just in case someone finds themselves in need.

In 2018, our Nightshift teams provided practical support (giving out hot drinks, water, sleeping bags, space blankets and flip flops) on 97 occasions, and gave emotional support to 22 people. They provided first aid on 6 occasions, calling the emergency services when necessary, and they diffused 2 potentially volatile situations. Thank you to all our wonderful volunteers for being there, whether you've been with us for 11 years or 11 weeks, your care for the community and desire to make a difference are inspirational.

Open Door Exmouth – at the heart of our community, making a positive difference and helping those most in need. Thank you for being a part of it.

On behalf of the Board,



Daryl Fulls, Chair of Trustees

Independent Examiner's Report to the Trustees of the Open Door Exmouth

I report on the accounts of the Open Door Exmouth for the year ended 31 December 2018, which are set out on pages 11 to 16.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Bick FCA
Chartered Accountant
18A Littleham Road
Exmouth
EX8 2QG

Date... 21/5/19

OPEN DOOR EXMOUTH**Statement of Financial Activities 31st Dec. 2018**

Incoming Resources from generated funds	Note	Unrestricted Funds 2018	Restricted Funds 2018	Total Funds 2018	Total Funds 2017
		£	£	£	£
Voluntary Income	10	99,532	38,092	137,624	108,384
Activities for generating funds		1,498		1,498	1,254
Incoming Resources from charitable activities	11	38,860		38,860	40,053
Other incoming resources		13,089		13,089	14,652
Total Incoming Resources		152,979	38,092	191,071	164,343
Resources Expended					
Charitable Activities	12	152,352	19,082	171,434	148,994
Cost of generating voluntary income		10,147	9,872	20,019	19,738
Total Resources Expended		162,499	28,954	191,453	168,732
Movement in total funds for the year - Net Income/ (Expenditure) for the year		-9,520	9,138	-382	-4,389
Total funds at 1st Jan. 2018		77,773	2,322	80,095	84,484
Total funds at 31st Dec. 2018		68,253	11,460	79,713	80,095

OPEN DOOR EXMOUTH
Balance Sheet
As at 31st December 2018

	Note	2018	2017
Fixed Assets		£	£
Tangible Assets	14	3,384	1,589
Current Assets			
Prepayments		2,519	2,586
Cash at Bank		83,112	80,132
		<u>85,631</u>	<u>82,718</u>
Creditors			
Amount falling due within one year			
Accruals		-850	-750
Creditors		-5,271	-3,462
Prepaid income		-3,181	0
Net Current Assets		<u>79,713</u>	<u>80,095</u>
Total funds of the Charity			
Unrestricted Funds - General	15	68,253	77,773
Restricted Funds	15	11,460	2,322
		<u>79,713</u>	<u>80,095</u>

The directors are satisfied that the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies, and that no member or members have requested an audit in accordance with section 476.

The directors acknowledge their responsibility for complying with requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The financial statements were approved by the Board on 18th March 2019

On behalf of the Board,



18/03/2019

Linda Burgess

Date

Treasurer

Company No: 4543199

The annexed notes form part of these financial statements.

OPEN DOOR EXMOUTH

Notes forming part of the financial statements for the year ended 31st December 2018.

Note 1

Accounting policies

- a. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with SORP (FRS 102) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102.

- b. Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- c. Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- d. Incoming resources from investments is included when receivable.
- e. Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- f. Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- g. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years. Items of equipment are capitalised where the purchase price exceeds £500.
- h. Investments held as fixed assets are re-valued at mid-market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.
- i. Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- j. Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- k. Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- l. Debtors are measured at their recoverable amounts, the amount that the charity anticipates it will receive from a debt or the amount it has paid in advance for goods and services.
- m. Liabilities are measured at their settlement amount and recognised for the amount that the charity anticipates it will pay to settle the debt or amount it has received as an advance payment for goods or services it must provide.

Provisions for liabilities are measured at the best estimate of their settlement amount.

Note 2**Debtors**

There were no Trade Debtors. Accrued Income was £3,181 (2017 £0). Prepayments amounted to £2,519 (2017 £2,586)

Note 3**Liabilities**

Accruals for the year amounted to £850 (2017 £750). Creditors for the year amounted to £5,271 (2017 £3,462).

Note 4**Staff Costs**

Total wages paid during the year were £129,387.

Employer national insurance paid was £7,200.

Employer contributions to pension schemes was £3,929.

No employee received emoluments in excess of £60,000 during the period. The average weekly number of employees during the year calculated on the basis of full-time equivalent was 5.

Note 5**Trustee Remuneration**

The following Trustees received remuneration:

Open Door Exmouth paid Peter Chalkley £5,928 as a Project Leader.

Note 6**Trustee Expenses**

No trustee expenses were incurred during the year.

Note 7**Related Party Transactions**

The following related party transactions were:

Daryl Fulls – owner of Scribble & Ink and trustee of Open Door Exmouth received £2,510 for supplying stationery to Open Door Exmouth. There was no outstanding balances.

The total amount of donations received without condition from trustees or other related parties were £1,200.

Note 8**Pensions**

Open Door Exmouth operated a defined contribution pension plan with the Peoples Pension. The cost for the period was £3,929 with administration fees of £544. There were no outstanding or prepaid contributions at the balance sheet date.

Note 9**Taxation**

The charitable company is exempt from Corporation Tax on its charitable activities.

OPEN DOOR EXMOUTH

Note 10

Voluntary Income	Unrestricted Funds 2018	Restricted Funds 2018	Total Funds 2018	Total Funds 2017
	£	£	£	£
Grants from Charitable Trusts	42,113	33,059	75,172	68,908
Private Donations & Gift Aid	40,049	3,964	44,013	28,110
Income Tax Recov'd - Gift Aid	3,445		3,445	3,141
Religious Ests. - Local	17,106	1,069	18,175	8,225
	<u>102,713</u>	<u>38,092</u>	<u>140,805</u>	<u>108,384</u>

Note 11

Incoming Resources from Charitable Activities	Unrestricted Funds 2018	Restricted Funds 2018	Total Funds 2018	Total Funds 2017
	£	£	£	£
Hire of Premises	13,696		13,696	14,135
Café Sales	25,164		25,164	25,918
Income from Events	0		0	0
	<u>38,860</u>		<u>38,860</u>	<u>40,053</u>

Note 12

Resources Expended Charitable Activities	Unrestricted Funds 2018	Restricted Funds 2018	Total Funds 2018	Total Funds 2017
	£	£	£	£
Wages & Salaries (See below)	113,998	15,389	129,387	113,448
Youth Worker Trainee costs	3,650		3,650	3,260
Café food costs	6,453	2,483	8,936	8,507
Motor Expenses	582	13	595	0
Repairs and Maintenance	4,735	454	5,189	2,969
Volunteer Training & Exps.	2,555		2,555	2,697
General Expenses	5,485	430	5,915	5,593
Depreciation	1,305		1,305	1,012
Charitable Contbns.	791		791	839
Governance Costs (Note 13)	12,798	313	13,111	10,669
	<u>152,352</u>	<u>19,082</u>	<u>171,434</u>	<u>148,994</u>

Note 13

Governance Costs	Unrestricted Funds 2018	Restricted Funds 2018	Total Funds 2018	Total Funds 2017
	£	£	£	£
Utilities	5,976		5,976	6,058
Printing & Stationery	2,992	313	3,305	1,700
Charges & Subscriptions	931		931	794
Computer Costs & Consum.	1,053		1,053	133
Insurance	896		896	1,234
Ind. Examiner Fees	950		950	750
	<u>12,798</u>	<u>313</u>	<u>13,111</u>	<u>10,669</u>

OPEN DOOR EXMOUTH

Note 14

Tangible Fixed Assets	Fixtures & Fittings £	Equipment £	Total £
Cost			
Opening Balance 01/01/18	27,787	17,432	45,219
Additions in Year	0	3,100	3,100
Closing Balance at 31/12/18	27,787	20,532	48,319
Depreciation			
Opening Balance 01/01/18	27,787	15,843	43,630
Charge for the Year	0	1,305	1,305
Closing Balance at 31/12/18	27,787	17,148	44,935
Net Book Value 31/12/18	0	3,384	3,384

Note 15

Movement in funds

Restricted Funds	At 01/01/2018 £	Incoming Resources £	Resources Expended £	At 31/12/2018 £
Café	545	1,938	2,483	0
Child Contact Centre	1,777	1,500	3,277	0
Youth Project Funds	0	24,846	16,567	8,279
Men's Shed	0	9,808	6,627	3,181
Total Restricted Funds	2,322	38,092	28,954	11,460
Unrestricted Funds				
General	77,773	152,979	162,499	68,253
Total Unrestricted Funds	77,773	152,979	162,499	68,253
Total Funds	80,095	191,071	191,453	79,713